



UNIVERSITY OF  
CHICHESTER

The  
Guardian  
University Guide 2021

TOP 30  
UK UNIVERSITY

OUTGOING GUIDE FOR ERASMUS+ AND  
INTERNATIONAL EXCHANGE STUDENTS

# Global Opportunities

STUDY AND WORK ABROAD



## Find out more

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"This experience has absolutely changed my life, I have made friends for life from all around the world. Before coming I had little knowledge of Sweden but now I can confidently say I have been immersed in the culture due to the welcoming nature of the citizens. The university itself is beautiful and I believe the English education system can learn a lot from the teaching methods. I'm deeply saddened to be leaving as it has honestly been the best year of my life."

Jack Etherington, BA (Hons) Primary Education, spent a year on Erasmus+ placement at Jonkoping University, Sweden

# Explore the world as part of your degree

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# Global Opportunities

The University of Chichester offers study and work abroad opportunities around the world as part of your degree

The study placement will enable you to earn credits towards your degree whilst studying

abroad and the work placement will give you valuable experience and expertise in your chosen field.

Placements will expand your horizons, broaden your university experience and when you graduate develop skillsets that will make you stand out from other applicants with similar levels of academic achievement.

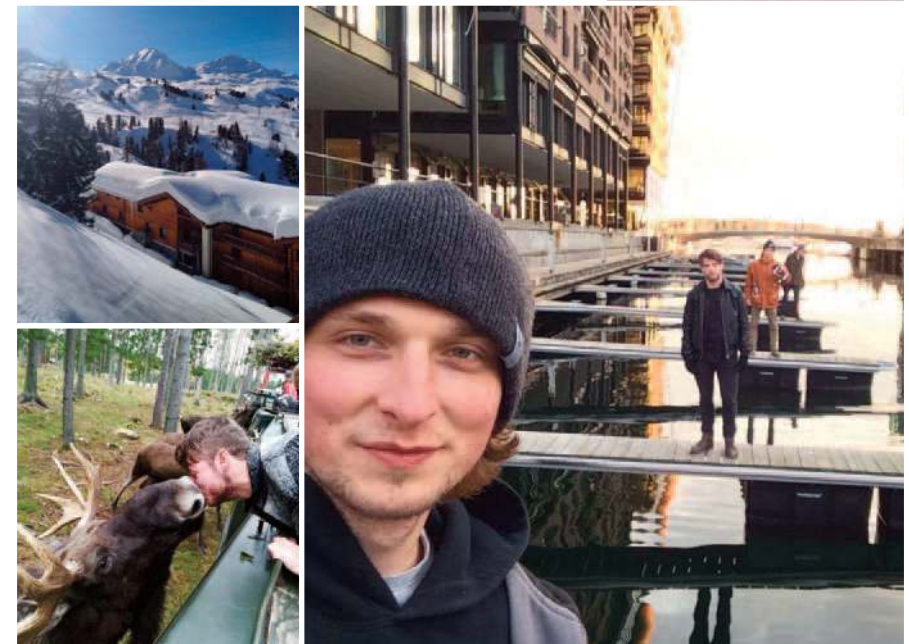
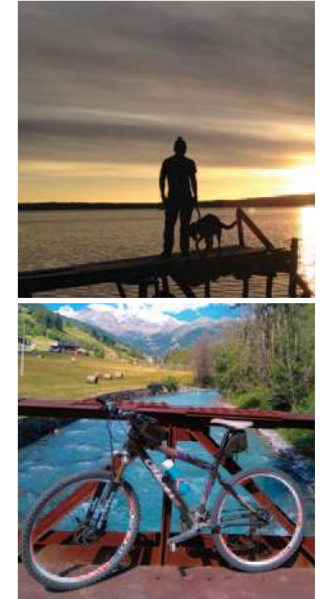


# Types of placements

There are two types of placement, a study or work placement that form part of your degree in either your 2nd or 3rd year.

Each course determines the opportunities available to you and you can find out more by speaking to your designated course exchange tutor.

- A study placement gives you the opportunity to study at one of our partner universities around the world for one semester or a full academic year as an exchange student.
- A work placement can be either a short or a full year placement in a business, educational establishment or charity around the world.



# Funding and support

Within the University of Chichester exchange programme there are two types of exchange, the Erasmus+ programme and International Exchange programme.

## Living Cost Grant

### Erasmus+ Programme

The Erasmus+ programme allows students to experience a study or work placement within the EU and obtain an Erasmus living cost grant to assist with general living costs. This will be available for suitable placements until the end of the 2022-23 academic year.

### Study Abroad Erasmus Grant

- €420 per month for group 1 countries
- €370 per month for group 2 and group 3 countries
- Plus additional €120 per month for disadvantaged students

### Work Abroad/Traineeships Erasmus Grant

- €520 per month for group 1 countries
- €470 per month for group 2 countries and group 3 countries
- Plus additional €20 per month for disadvantaged students on top of this.

### Erasmus Country Groups

- Group 1 countries: Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway
- Group 2 countries: Austria, Belgium, Germany, France, Italy, Greece, Spain, Cyprus, Netherlands, Malta, Portugal
- Group 3 countries: Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia, former Yugoslav Republic of Macedonia, Turkey

## The International Exchange Programme

The International Exchange programme enables students to experience a study or work placement around the world. Currently there is no funding option to assist with general living costs however the University of Chichester applied to participate in the new UK exchange scheme, The Turing Scheme, and if successful living cost grants will be available for work and study placements across the globe from 1st September 2021.

The Turing Scheme will provide living cost grants that are similar to the Erasmus funding grants and for disadvantaged students will offer up to 80% of travel costs.

## Travel Grants

In addition to these living costs grants, students who normally live in the UK may apply for a travel grant to help cover the costs such as flights, travel insurance and visas. Travel grants are awarded depending on the country you normally live and each country has different eligibility criteria, more information is available at the following:

**England:** <https://www.gov.uk/travel-grants-students-england> Means tested grants for students on a work or study placement for at least half the academic year

**Scotland:** <https://www.saas.gov.uk/> and search for study abroad. Not means tested but the placement must be a compulsory part of your course and not a paid work placement.

**Wales:** <https://www.studentfinancewales.co.uk/practitioners/> and search for study abroad. Means tested grants for students on a work or study placement for at least half the academic year

## Northern Ireland:

<https://www.studentfinanceneni.co.uk/> and search study abroad travel grant. Means tested grants for students on a work or study placement for at least half the academic year.

## SEND students support

SEND (Special educational needs and disabilities) students can receive additional support that is funded by the Erasmus+ programme for EU partners and companies, international placements will be funded by the new Turing Scheme, should The University of Chichester receive a grant.

The amount of support is tailored to your specific needs from pre-visits with staff to carry out risk assessments to additional support to assist with your reading and writing. The SEND student criteria covers a broad spectrum of educational needs and disabilities including:

- social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder
- blind or have a serious visual impairment uncorrected by glasses
- deaf or have a serious hearing impairment
- a long-standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
- mental health condition, such as depression, schizophrenia or anxiety disorder
- specific learning difficulty such as dyslexia, dyspraxia or AD(H)D
- physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches

- disability, impairment or medical condition that is not listed above

Please contact the Exchange Office to find out more.

## Disadvantaged student additional support

To help students from a disadvantaged background the Erasmus+ Programme and the new Turing Scheme should we receive a grant for our International programme, can provide additional financial support while students are on their placement.

This additional support can include additional travel grants and living cost grants, the disadvantaged student support criteria covers a range of circumstances such as:

- Students with low household income or low socio-economic status (including those with an annual household income of £25,000 or less)
- Students receiving Universal Credit or income-related benefits because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them, such as a child or partner
- Students who are care-experienced
- Students who have caring responsibilities
- Neither of the students' parents can be found or it is not reasonably practicable to get in touch with either of them (estranged students)
- Refugees and asylum seekers

Please contact the Exchange Office to find out more.

# Tuition fees and student loans

## Tuition fees

For less than a full academic year study or work placement, you will continue to pay the University of Chichester your full tuition fee while you are on placement and no tuition fees are payable to the partner university. For a full academic year placement, you will only pay approximately 15% of your tuition fees to the University of Chichester while you are on placement and no tuition fees are payable to the partner university.

## Maintenance Loans

If studying or working abroad for a full academic year, you may be entitled to additional support, this is means tested and you can check your eligibility by contacting your student loan company or visiting their website and searching study abroad.

# When can you go on placement?

Each course is different, some have a placement year where you can extend the duration of your degree, others incorporate your placement into your current degree term.

Typically, you can experience a placement in your second year and sometimes your third year and

these can last between one month and a full academic year.

Each subject area has a designated exchange tutor who can advise what type of placement is available for your degree.

# How would this contribute to your degree?

For a study placement, you will create a learning agreement with your exchange tutor prior to your placement which will determine how your credits will be transferred to your degree, the modules you will study while abroad and if the grading attained whilst abroad will be transferred to your degree.

For a work placement, you will have set expectations, a learning agreement and maybe required to complete coursework for longer length placements while abroad, you will agree this with your exchange tutor prior to travelling.

# Where can you go?

## Study Placements

We have partners set-up around the world and are always adding new partners. When you study at one of our partner institutions you will benefit from becoming an exchange student.

This will entitle you to receive the additional benefits such as our living costs grants and if studying abroad for a full academic year, a reduction in our tuition fees and pay no tuition fees to the host (partner) institution.

Some of our partners are Erasmus+ Programme partners and others are International Exchange partners, the Erasmus+ partners are only available for specific degree subjects whereas the International Exchange partners are either specific degree subjects or institution wide so all degree subjects.

Please remember the language of instruction, as you can appreciate not all partners teach in English, however many do even if it is not their native language, please check your course and modules language of instruction when researching our partners.



# Erasmus+ Programme Partners

Partner	Country	Subject area	Language of Instruction
Haaga-Helia University of Applied Sciences	Finland	Business and Administration, Travel, Tourism and Leisure	Some modules taught in English
Instituto Politécnico de Lisboa - Escola Superior de Dança	Portugal	Dance (temporarily paused due to Brexit)	Some modules taught in English
University of Nicosia	Cyprus	Dance	Mainly taught in English
Stockholm University of the Arts (uniarts.se)	Sweden	Dance/Dance Pedagogy incl. aerial	Taught in English
Artevelde University College Ghent	Belgium	Early Childhood Education	Some modules taught in English
Haute Ecole Libre Mosane (HELMo)	Belgium	Education	Taught in French
Jönköping University (JU)	Sweden	Education	Some modules taught in English
Universität Duisburg-Essen (UDE)	Germany	English	Good command of German required
Aix-Marseille Université	France	English Language acquisition	Some modules taught in English
École Supérieure d'Art et Design Grenoble Valence	France	Fine Art & Graphic Design	Some modules taught in English
KU Leuven (Katholieke Universiteit Leuven)	Belgium	History	Some modules taught in English
Itä-Suomen yliopisto (University of Eastern Finland)	Finland	History and Archaeology	Taught in English
Universidad de Cadiz	Spain	History, Politics	Taught in Spanish
Università di Bologna (Alma Mater Studiorum Università Di Bologna)	Italy	History, Philosophy and related subjects	Some modules taught in English but basic Italian required
Radboud University Nijmegen	Netherlands	Humanities – Philosophy Theology and Religious Studies	Taught in English
Karadeniz Technical University	Turkey	Literature and Linguistics	Taught in English
Instituto Politécnico de Lisboa	Portugal	Media — Audio Visual and Multimedia (temporarily paused due to Brexit)	Check their website for latest requirements
Universitat de Barcelona	Spain	Media — Audio Visual techniques & media production	Taught in Spanish or Catalan

Partner	Country	Subject area	Language of Instruction
Grieg Academy (University of Bergen)	Norway	Music	Taught in English
Janáček Academy of Music and Performing Arts (JAMU)	Czech Republic	Music	Check their website for latest requirements
Graz University of Music and Performing Arts	Austria	Music and Performing Arts	Good level of German required
Academy of Music, Dance and Fine Arts in Plovdiv	Bulgaria	Music	Check their website for latest requirements
University of Stavanger	Norway	Music and Dance	Taught in English
Taideyliopisto (University of the Arts Helsinki)	Finland	Performing Arts (Dance) & Theatre	Some modules taught in English
University of Limerick	Ireland	Political Sciences and Civics Sport	Taught in English
Radboud University Nijmegen	Netherlands	Psychology and Theology	Taught in English
Lietuvos Sporto Universitetas (Lithuanian Sport University LSU) Kaunas	Lithuania	Sport	Taught in English
Hacettepe University	Turkey	Sport and Exercise Science	Some modules taught in English
Université de Bordeaux	France	Sport and Exercise Science	Some modules taught in English
Semmelweis Egyetem (Semmelweis University)	Hungary	Sport Science, PE	Some modules taught in English
Testnevelési Egyetem (University of Physical Education)	Hungary	Sport Science, PE	Taught in English
Universitat de Barcelona (Institut Nacional d'Educació Física de Catalunya (INEFC – BCN))	Spain	Sport Science, PE	Taught in Spanish or Catalan
Norwegian University of Science and Technology (NTNU)	Norway	Sports	Taught in English
Haute École Bruxelles-Brabant (HE2B)	Belgium	Teacher training, Education science	Taught in French
Universität Würzburg	Germany	Theology/Religion, History, Foreign Languages	Some modules taught in English

# International Exchange Partners

Partner	Where	Subject area	Language of Instruction
Augsburg University of Applied Sciences	Germany	Business	Some modules taught in English
Rikkyo University	Japan	Business. Will consider other courses	Some modules taught in English
Jerusalem Academy of Music and Dance	Jerusalem, Israel	Dance	Taught in Hebrew but translated in to English as all teachers speak English
Hobart and William Smith Colleges	USA, New York	Dance, Fine Art. Will consider other courses.	Taught in English
Pennsylvania State University	USA, Pennsylvania	Education	Taught in English
Université de Neuchâtel	Switzerland	History, English and Creative Writing	Some modules taught in English
Bjørknes Høyskole College	Norway	Politics and International Relations	Taught in English
Moscow State Institute (MGIMO University)	Russia	Politics and International Relations	Taught in English
St. Petersburg State University	Russia	Politics and International Relations and history studies	Taught in English
University of Macau	Macau, China	Psychology	Taught in English
University of Canterbury	New Zealand	Sport Science PE Adventure Ed	Taught in English
Christopher Newport University	USA, Virginia	Institution Wide	Taught in English
Columbus State University	USA, Georgia	Institution Wide	Taught in English
Louisiana State University LSU	USA, Louisiana	Institution Wide	Taught in English
Mercer University	USA, Georgia	Institution Wide	Taught in English
St Norbert College	USA, Wisconsin	Institution Wide	Taught in English
Thompson Rivers University (TRU)	Canada, British Columbia	Institution Wide	Taught in English
University of New Brunswick (UNB)	Canada, New Brunswick	Institution Wide	Taught in English

Partner	Where	Subject area	Language of Instruction
University of Northern IOWA (UNI)	USA, IOWA	Institution Wide	Taught in English
York University	Canada, Toronto	Dance. Will consider Performing Arts	Taught in English
Queens College of the City University of New York	USA, New York	Institution Wide	Taught in English

## Work Placements

Each degree is different and as part of your degree you may have the ability to experience a work placement.

Work placements abroad can last from a number of weeks to a full year, depending on the duration and location you may be able to benefit from a living cost grant, a travel grant and additional support.

Here is a selection of work placements abroad that we currently offer and where students have previously been.

- Primary PG MFL students can take advantage of the 4-week school placements in Tenerife or Belgium.
- Early Childhood Studies students have the opportunity of a 4-week placement in early childhood settings in Ghent, Belgium and Barcelona, Spain.
- Outdoor & Adventure Education students can take a year placement by changing their degree from 3 years to 4 years, students organise their own placements at businesses such as Ski Resorts in Europe, Wilderness Park in Canada, Kayaking in New Zealand.

Speak to your tutor and exchange tutor to find out more.

"The city is really easy to navigate as it was built on a grid, so you cannot get lost easily. I feel safe here. It's really just like any other large city where you keep your wits about you. If you can find cheap accommodation it is more affordable than one might expect. I'm so grateful for this opportunity and would encourage exchange students to definitely come to New York."

Lou Rapley, BA (Hons) Fine Art, studied at Queens College New York



# Want to find out more?

## Exchange Administrator

For general questions and support about the exchange programmes you can contact the exchange administrator at [exchange@chi.ac.uk](mailto:exchange@chi.ac.uk).

## Exchange Tutor

Each participating department in the exchange programme at the University of Chichester, has a member of academic staff who acts as a representative (exchange tutor) for study abroad. The exchange tutor is responsible for agreeing your academic study while abroad and for providing advice and support. You will also

need to liaise with your exchange tutor to find suitable modules at your host university before you apply.

Alternatively, if you would like to undertake a work placement, you will need speak to your exchange tutor, they must approve your placement in advance and you may also need to complete a work-based project during your placement.

Please note: work placements may have to be taken as a sandwich year placement option, speak to your tutor for more information.

## Subject Area Tutor

Subject Area	Tutor
Outdoor & Adventure Education work placement	John Kelly
Business and Tourism	Jorge Gutic
Conservatoire	Ben Hall
Creative and Digital Technologies	Rosey Whorlow
Dance	Cathy Childs
Early Years	Christopher Smethurst
Education	Elaine Minett
English	Hugo Frey
Fine Art	Tim Sandys-Renton
History and Politics	Hugo Frey
Psychology	Ian Tyndall
Sport	Andy West
PE and Adventure Education	Katie Lawie
Theatre	Ben Francombe
Theology	Hugo Frey

# How much will it cost?

## Study Abroad

If accepted as an exchange student you will pay no tuition fees to the host university. All other costs (accommodation, food etc) you will need to pay for.

Costs can vary considerably, so please think about finances and how you will pay for your time away.

Accommodation and travel costs are usually the biggest expenses you will face. Looking at the accommodation pages on the partner university website will often give a good early indication of the likely overall cost.

## How much will it cost for the USA?

Fees vary depending on where you want to go. Accommodation in New York is considerably more expensive than in the Midwest of the United States for example.

U.S. universities usually offer bundled accommodation and catering packages (called meal plans) where you pre-purchase a certain number of weekly credits. This usually allows you one 'all you can eat' visit to a cafeteria per credit. You may also get additional credit on a campus card for use in other restaurants and coffee shops.

As a guideline you can expect the following approximate costs in US dollars:

- \$500 – \$700 for visa processing and medical costs
- \$700 for a return airfare to the US
- \$2500 to \$3500 for one semester of accommodation
- \$1500 to \$2500 for a one semester meal plan
- \$100 – \$200 for enrolment and registration fees
- \$200 – \$500 for books and miscellaneous expenses
- \$700 per semester for mandatory medical insurance (some partners will exempt this and allow you to use free enrolment in the University of Chichester student travel policy).

Remember should you be eligible you may receive additional living costs grants, student loan maintenance, travel grants and additional support if you are from a disadvantaged background, please refer to the 'Types of funding and support' for more details.

"I went to Queens College in New York and it was honestly the best decision I have made. The course is just incredible and is expanding my knowledge so much. I have grown as a performer and my understanding of the theory behind it is so much better. If there was any advice I would give to someone coming to Queens is to just enjoy every moment you have here as it goes by so quickly. The professors here are just as nice as the ones in Chichester so I would definitely recommend going!

Lauren Chapman, BA (Hons) Vocal Performance, studied one semester at Queens College, New York, USA





# How and when to apply

## Work placement application

You will need to speak to your exchange tutor for support to apply for your work placement and complete our work placement application form, which is available from [exchange@chi.ac.uk](mailto:exchange@chi.ac.uk).

## Study abroad application

Once you have researched our partners, spoken to your exchange tutor and feel you are ready to apply to study abroad as an exchange student, you will need to complete the outbound exchange application form, once completed and signed by your exchange tutor please send it to [exchange@chi.ac.uk](mailto:exchange@chi.ac.uk).

If you cannot decide where to go, as part of the application, you will be able to select up to 3 exchange partners per semester.

Please note, each partner institution has different application deadlines, which are normally displayed on their outbound exchange webpages. Typically, these are around January to April for exchanges starting in September and around August to October for those starting in January, so you must apply to the University of Chichester before the partners deadlines.

## After your study abroad application, you will apply to the partner university

The exchange office at the University of Chichester will nominate you to your preferred universities and should your nomination be successful you will be required to submit the following to the partner university:

- Choosing your modules and ECTS Credits – The partners application form will include selecting your modules you wish to study at their university. The partner university will be able to provide you with details of the modules you can choose, sometimes these are available on their website, you must agree these modules with your exchange tutor at this point to ensure they are suitable for your degree. The modules you chose may not be your final modules, so I would always advise choosing more modules just in case your first-choice modules do not run or there are timetable clashes with your selection.

The modules abroad are measured in ECTS credits. ECTS is the European Credit Transfer System by which the modules and credits at European universities are made equivalent. A full year of study amounts to 60 ECTS credits which is the equivalent to 120 UK credits. You must take at least 30 ECTS credits per semester in order to make up for the modules you will be forgoing on your course at Chichester.

- Supporting documentation – As part of the application you will need to provide supporting documents such as a personal statement, latest transcript and passport photo, each university is different and may require additional documentation.

To obtain your latest transcript please contact student records at the University of Chichester and ask for your latest transcript and explain that you are planning to go on an exchange next semester.

# Accepting your offer

If you receive an offer from a partner institution you will need to accept it, you will then be ready to start the next steps, getting organised.

- Finance Company – You will be responsible for informing your Student Finance that you are accepted on an exchange. Please contact 0300 100 0607 or web: [www.gov.uk/contact-student-finance-england](http://www.gov.uk/contact-student-finance-england)
- Accommodation – You need to apply for accommodation with the partner university, not with Chichester. Accommodation is not always guaranteed by partner universities, although often students will receive campus accommodation. If there is no campus housing, the partner university should be able to direct you to sources of private accommodation. You should sort out your accommodation before term begins and should you need to apply for a VISA you may need the agreement in place prior to your student VISA interview.

If you are going for only one semester, you may have to cover the cost of your accommodation at Chichester while you are away, alternatively there may be some availability within halls for that semester, you would need to speak to the Accommodation Office to see if this could be an option.

- Insurance – The University of Chichester provides travel insurance for students while they are abroad. If you have special medical requirements or medication, please make sure you advise us and the host university of this, consult your own GP and ensure that the relevant documentation is made available in the language of your host country. You may decide you wish to take additional travel insurance to cover more or be required to take additional insurance if the host university requires it, you will be required to organise such insurance yourself.

- Health Certificate and Medical Insurance – as part of your student VISA application you may be required to provide a health certificate, undergo specific medical screening and obtain medical insurance so you can obtain a VISA. The partner university and host countries embassy will be able to advise you of any specific requirements for their country.
- Finances for your student VISA application, some countries will require you to demonstrate that you have the funds for the duration of your stay. You may be required to provide bank statements showing the required amount at the time of your VISA interview, to assist with this sometimes student loans can be paid with a different instalment plan and living costs grants paid in advance prior to these VISA interviews. A letter from the partner university stating you will not be required to pay tuition fees and only living costs may also be required.

The partner university and the exchange team will support you through these stages, along with our student money advisors.

# The placement begins

## Pre-departure preparation

Alongside the continual support from the Exchange Team, you will be invited to a pre-departure event to ensure you have everything you need for your placement, we have all your up-to-date information and we can explain the support you will receive during your placement.

## Arrival at your placement

Each placement will be set-up slightly differently, for study placements you may be assigned a student buddy who will collect you from the airport and take you to your accommodation, for other placements you will have to make your own way so you will need to plan your journey in advance.

Partner universities will hold an orientation event before term starts, you should always attend these, they will introduce you to their student services, education platform, explain how to access your timetable and if required any language support that is available.

## Your once in a lifetime experience

- You will now be ready to start your once in a life time experience.
- Your exchange tutor will contact you occasionally to ensure you are enjoying your experience and you will receive exchange surveys so you can rate your experience too.
- Should you receive a living cost or travel grant, you will be required to provide some paperwork to support this throughout and after your placement.
- When you return we will ask you to provide photos and a blog of your experience, this isn't mandatory but we would love to share your experience with potential exchange students.
- At the end of your placement, you will receive a transcript for study placements and for some work placements a certificate.



"My experience here has been something that has made me into a developed person, more organised, more sensitive and just generally more sensible! I have developed my knowledge, become fitter, become a better person, more understanding and it has made me see the world differently. This experience has shown me all the new opportunities life has to offer, to know where I want to go and what I want to do when I finish university. At no point will I ever regret my time here and what I have done.

Evie Butler, BA (Hons) Adventure Education, Norway

