

PAYMENT INSTALMENT AGREEMENT (For Accommodation and Catering Fees) 2022/2023

Instalment payment dates

First instalment: 4th October 2022

Second instalment: 9th January 2023

Third instalment: 17th April 2023

***Adventure Education and QTS Secondary PE's second and third instalments – Dates to be confirmed**

*** Institute of Education second and third instalments – Dates to be confirmed**

BISHOP OTTER CAMPUS

| Hall Name | Licence period | Weekly rate | Total Amount | 1st Instalment (40%) Due 4/10/22 | 2nd Instalment (40%) Due 9/1/23 | 3rd Instalment (20%) Due 17/4/23 |
|-----------------|----------------|-------------|--------------|----------------------------------|---------------------------------|----------------------------------|
| Amberley | 39 | £163.80 | £6,388.20 | £2,555.28 | £2,555.28 | £1,277.64 |
| Arundel | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Ashling 1 & 2 | 39 | £182.35 | £7,111.65 | £2,844.66 | £2,844.66 | £1,422.33 |
| Chilgrove | 39 | £163.80 | £6,388.20 | £2,555.28 | £2,555.28 | £1,277.64 |
| Duncton | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Hammond 1 & 2 | 39 | £167.02 | £6,513.78 | £2,605.51 | £2,605.51 | £1,302.76 |
| Harting | 39 | £163.80 | £6,388.20 | £2,555.28 | £2,555.28 | £1,277.64 |
| Havenstoke | 39 | £127.82 | £4,984.98 | £1,993.99 | £1,993.99 | £997.00 |
| Ifold | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Loxwood 1 - 4 | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Midhurst | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Petworth | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Pinewood | 39 | £111.23 | £4,337.97 | £1,735.19 | £1,735.19 | £867.59 |
| Springfield 1-4 | 39 | £167.02 | £6,513.78 | £2,605.51 | £2,605.51 | £1,302.76 |
| Springfield 5-6 | 39 | £182.35 | £7,111.65 | £2,844.66 | £2,844.66 | £1,422.33 |

BOGNOR REGIS CAMPUS

| Hall Name | Licence period | Weekly rate | Total Amount | 1st Instalment (40%) Due 4/10/22 | 2nd Instalment (40%) Due 9/1/23 | 3rd Instalment (20%) Due 17/4/23 |
|-------------------|----------------|-------------|--------------|----------------------------------|---------------------------------|----------------------------------|
| Barbara Smith | 39 | £189.21 | £7,379.19 | £2,951.68 | £2,951.68 | £1,475.84 |
| Barbara Smith | 40 | £189.21 | £7,568.40 | £3,027.36 | £3,027.36 | £1,513.68 |
| Longbrook | 39 | £167.02 | £6,513.78 | £2,605.51 | £2,605.51 | £1,302.76 |
| Longbrook | 40 | £167.02 | £6,680.80 | £2,672.32 | £2,672.32 | £1,336.16 |
| Longbrook - large | 39 | £181.30 | £7,070.70 | £2,828.28 | £2,828.28 | £1,414.14 |

UNIVERSITY MANAGED PROPERTIES

| Hall Name | Licence period | Weekly rate | Total Amount | 1st Instalment (40%) Due 4/10/22 | 2nd Instalment (40%) Due 9/1/23 | 3rd Instalment (20%) Due 17/4/23 |
|---|----------------|-------------|--------------|----------------------------------|---------------------------------|----------------------------------|
| Fishbourne Road | 39 | £156.59 | £6,107.01 | £2,442.80 | £2,442.80 | £1,221.40 |
| Fishbourne Road | 40 | £156.59 | £6,263.60 | £2,505.44 | £2,505.44 | £1,252.72 |
| Stockbridge | 39 | £156.59 | £6,107.01 | £2,442.80 | £2,442.80 | £1,221.40 |
| Stockbridge | 40 | £156.59 | £6,263.60 | £2,505.44 | £2,505.44 | £1,252.72 |
| Westgate | 39 | £152.88 | £5,962.32 | £2,384.93 | £2,384.93 | £1,115.48 |
| 19 Millfield Close, Chichester | 50 | £150.22 | £7,511.00 | £3,004.40 | £3,004.40 | £1,502.20 |
| 37 Lewis Road, Chichester | 50 | £145.25 | £7,262.50 | £2905.00 | £2905.00 | £1,452.50 |
| 47 Spitalfield Lane, Chichester | 50 | £150.22 | £7,511.00 | £3,004.40 | £3,004.40 | £1,502.20 |
| Villa Maria, Bognor (single ensuite) | 50 | £150.22 | £7,511.00 | £3,004.40 | £3,004.40 | £1,502.20 |
| Villa Maria, Bognor (Studio – single occupancy) | 50 | £180.11 | £9,005.50 | £3,602.20 | £3,602.20 | £1,801.10 |
| Villa Maria, Bognor (Studio – dual occupancy) | 50 | £250.04 | £12,502.00 | £5000.80 | £5000.80 | £2500.40 |

CONTRACT DATES 2022/23

| Contract Dates 2022/23 | | |
|---|--------------|----------------|
| 1st Years | Arrival date | Departure date |
| 39 weeks – campus accommodation | 25/09/2022 | 25/06/2023 |
| 40 Weeks – Bognor campus | 25/09/2022 | 02/07/2023 |
| 39 Weeks – Stockbridge and Fishbourne Block A | 24/09/2022 | 24/06/2023 |
| 39 Weeks Fishbourne Block B | 25/09/2022 | 25/06/2023 |
| 39 Weeks – Westgate | 25/09/2022 | 25/06/2023 |
| 40 Weeks – Stockbridge and Fishbourne Block A | 24/09/2022 | 01/07/2023 |
| 40 Weeks Fishbourne Block B | 25/09/2022 | 02/07/2023 |

Damages will be billed as they occur and must be paid for within 28 days.

Heating is provided in Amberley, Chilgrove, Harting halls, the Barbara Smith Halls, and Longbrook House using pre-paid meter cards which are available from the Accommodation Office free of charge.

The instalments due do not represent a payment for an individual semester/term. The total amount due for accommodation is divided into three instalments: 40% for the first instalment, 40% for the second instalment and 20% for the third instalment to coincide with the student loans company maintenance loan payment dates, for ease of student budgeting purposes only.

Any student wishing to arrive early will be sent an additional invoice for the period up until the instalment agreement commences. This invoice will need to be paid before arrival in order that access to the room can be authorised.