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| Version number: |  |  |
| Policy owner: | Director of Finance & Chief Marketing & Communications Officer |
| Effective date: | 05/10/2022 |
| Review date: | 04/10/2023 |

**2022-2023 Chichester Bursary Award Policy – paying fees of £9,250**

#### Policy Statement

##### It is the policy of the University of Chichester (“University”) to offer a cash bursary for full-time Home undergraduate students paying the headline tuition fee of £9,250 whose household income is below £25,000

##### The purpose of this policy is: to set out the eligibility criteria for the Chichester bursary and provide information on the payment amount and timing.

All eligible Home full-time undergraduate students entering Higher Education for the first time, starting their course at the University of Chichester, paying a £9,250 tuition fee, whose assessed family incomes are £25,000 or less will receive a Chichester bursary for the amounts shown below;

| **Year** | **Cash Bursary** |
| --- | --- |
| 1 | £300   |
| 2 | £300   |
| 3 |  £300  |

Eligibility is reviewed each year based on information provided by the student to Student Finance England as part of the student support application.

Cash bursaries will be paid for each year of full-time study and payment will be made at mid-point of each academic year, when we know individual students are continuing into semester two. In order to receive the payment, students will need to be in Full Time attendance on the following dates;

|  |  |  |
| --- | --- | --- |
| **Payment** | **Census Date** | **Payment Date** |
| **1** | **Day two after returning from Winter break (14th February 2023)** | **10th March 2023** |

***Please note:*** *This bursary is not available to PGCE students, or to those on a placement year. Students who are repeating a year, and paying a reduced tuition fee, are also ineligible.*

Care Leavers may be eligible for our Care Leavers Bursary of £300 per year irrespective of any other funding or grants they may receive.  Contact our Care Leavers Coordinator, Dave Corcoran, on clc@chi.ac.uk for more information or see our [Care Leavers](http://www.chi.ac.uk/study-us-0/student-services/care-leavers) webpage.

Students who face financial difficulty, whether or not they are in receipt of a bursary, should contact the student money advice team who may be able to offer support through the university’s Hardship Fund. Please contact Stumoneyadvice@chi.ac.uk for further information.