

## UK Application form for Postgraduate Certificate in Professional Practice: Workplace Learning Development

### PERSONAL DETAILS

Title (Mr/Miss/Mrs/Ms):	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	Forenames:
Surname (Family Name):		Previous Surnames (if applicable):
Date of Birth:		Country of Birth:
Nationality:	Have you been ordinarily resident in the UK for the last three years: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Permanent/Home Address:		
		Post Code:
Mobile:	Home Phone:	Home Email:

### CURRENT EMPLOYMENT DETAILS

Name of Workplace:	
Address of Workplace:	
Post Code:	
Work Phone:	Work Email:

### PGCiPP: WORKPLACE LEARNING DEVELOPMENT DETAILS

Name of group:	
Start Date:	

### ACADEMIC RECORD (Qualifications achieved from age 18)

Name of School/College/University	Date from	Date to	Qualifications achieved	Subjects	Grade/Results

## EMPLOYMENT RECORD (Current first)

Date from	Date to	Employer (Workplace, not your Local Education Authority)	Position held

## FEES

Who will be paying your fees: Self  Sponsor

Please complete and attach Sponsorship Agreement form. See 'third party payments' on [www.chi.ac.uk/studentfinance/TuitionFees.cfm](http://www.chi.ac.uk/studentfinance/TuitionFees.cfm)

## DISABILITY OR SPECIAL NEED

Do you have a disability or any special need for which you may require support or extra resources: Yes  No

If yes, please provide full details in an accompanying letter.

## CRIMINAL CONVICTIONS

Have you been convicted of a criminal offence, either in the UK or in any other country: Yes  No

If yes, please provide full details in an accompanying letter. N.B. There is no need to declare minor motoring offences

## DECLARATION

I certify that the foregoing information is correct and I understand that any false or misleading statement made on this form, or failure to disclose information relevant to this application may result in my application being rejected/registration being terminated and/or may lead to legal proceedings. I agree to supply any information that I am asked for in relation to this application. I understand that this information will be treated in confidence. I understand that the University of Chichester's administration of applications is registered under the Data Protection Act and that personal information which I have declared will be stored on computer and may be verified against other information which I have passed on to other public bodies.

Signed:

Dated:

## ENDORSEMENT

The following to be completed by an appropriate senior colleague of the applicant (eg Head, Deputy Head, Head of Department or Professional Tutor)

1. I support the applicant, who is employed in the workplace given below, in their pursuit of this professional development course:
2. I have seen original evidence of their ID i.e. passport or photo driving licence:
3. I have seen original certificates for the qualifications as listed on the application form:

Name of endorser (Please print):

Name and Address of Workplace:

Post Code:

Position held:

Signed: